

## Marysville Joint Unified School District Professional Development In Lieu of Criteria

MJUSD offers a wide variety of professional development opportunities for teachers. However a teacher may request an *In Lieu of* professional development outside of the district offerings. Educational Services, along with MUTA, will determine if the *In Lieu of* meets the criteria. Teachers will be notified if the *In Lieu of* is approved or denied based on the *In Lieu of* Criteria.

### Agreements:

1. The hours of the *In Lieu of* are a part of the voluntary professional development hours associated with the MUTA contract. Once a MUTA member meets the number of hours outlined in the MUTA contract, any further PD that the teacher attends that is directly associated with the voluntary professional development hours will not be compensated. This does not apply to any additional training the district may offer during the school year (i.e. in addition to professional development).
2. The *In Lieu of* takes place during the contractual year for which the request is being made. The contractual year is July 1st to June 30th.
3. *In Lieu of* must be applied for and approved before the training takes place.
4. Any cost associated with the *In Lieu of* will not be paid for by Educational Services. Only the teacher's hourly rate for attending the training will be compensated through Educational Services.
5. The teacher must provide evidence of attending the professional learning. This evidence may be a certificate or a written description of the learning outcomes and how this will impact student learning.

### Criteria:

The professional learning opportunities falls under one of the following categories:

- Academic supports
- Behavioral supports
- Special Education
- English Learners
- School Health & Safety
- If it doesn't then a conversation with MUTA occurs to determine if approved or denied

### Process for applying for *In Lieu of*:

1. Teacher will outline the event, location of the event, number of hours requested, and how the training will support student learning.
2. Teachers will identify the type of evidence they will provide at the end of the training (i.e. certificate or written description of the learning outcomes and impacts on student learning, etc.).
3. *In Lieu of* training must take place during the contractual year for which the request is being made.
4. Request for *In Lieu of* is made at least 2 weeks in advance.
5. Request for *In Lieu of* is made using the district process for request. The links to request *In Lieu of* can be found at <https://tp1.goteachpoint.com/>. The request must

include the following items:

- Title (Name of the company providing the training)
- Description: The categories the learning outcomes support (see criteria), the learning outcomes and how this supports student learning, and what evidence the teacher will provide at the end of the training.
- Start: Date(s) and time of the training. If online training, include the date you expect to be completed. If you are prompted to include a start and end time, the hours should match the number of hours training. For example, a 3 hour training session may have a start time of 8 am and ends at 11 am.
- Location: Online or in Person. Include a link to the site where details regarding the training may be found. If you do not have a link but have a flier, attach a PDF copy of the flier to the request.
- Credits: the number of hours (place this number in the box for Contract Time PD)

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\*Title:

Description:

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Schedule Type:  Single  Multiple

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\*Start:   \*End:

\*Location:

Credits:  Extra Duty PD  Contract Time PD

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Event Approvals: Administrator review


Administrator approval

Feedback:

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Details: [Add Event Details: \(rich text, links\)](#)

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 [Add Attachment:](#)

6. Teachers will be notified in writing if the *In Lieu of* is approved or denied. All *In Lieu of* being denied will include a reason why it is denied.
7. The teacher will provide the agreed upon evidence and feedback. Compensation for the PD will be based on the completion of the evidence and feedback.